



# DETAILS FORM

**NAME:** ..... **D/O/B:** .....

**ADDRESS:** .....

**SUBURB:** ..... **POST CODE:** .....

**PHONE:** (Home): ..... (Mobile): .....

**EMAIL:** .....

**In case of an Emergency: NAME:** .....

**PHONE:** .....

Have you ever claimed Workers Comp: **YES / NO**

If yes, give details (area injured, date) .....

## TAX & SECURITY DETAILS

**TAX FILE NUMBER:** .....

**SECURITY LIC NO:** ..... **LIC TYPE:** ..... **EXPIRY DATE:** .....

**DRIVERS LIC NO:** ..... **TYPE:** ..... **EXPIRY DATE:** .....

**PREVIOUS EXPERIENCE:** .....

**PREFERRED WORK:** Clubs & Pubs Static Dog Handling Anything

**AVAILABILITY:** .....

I, ..... have read and understood the Insight Security P/L 'Rules & Conduct' and Guard 'Operating Procedures. Failure to comply with these Rules and Procedures can and may lead to dismissal.

**Signed:** ..... **Date:** .....

**Witness:** ..... **Signed:** .....

## BANKING DETAILS

**BANK** .....

**BRANCH NUMBER:** ..... **ACCOUNT NUMBER:** .....

### **Office Use Only:**

- Copy of current Security License
- Copy of Certificate 1/2/3 in Security Guarding
- Copy of RSA
- Copy of current Senior First Aid Certificate

The forms as listed below filled out and returned before first shift.

- Super-annuation
- Tax File Declaration
- Australian Workplace Agreement

*Any false or misleading information can and will lead to the termination of employment.  
All employees have a three month trial bases.*